



Building on previous licensing processes

Consistent with the past departmental licensing process, the new licensing framework gives the department confidence that placement services comply with licensing requirements outlined in the *Child Protection Act 1999* (the Act), and that the care provided meets the Statement of Standards as set out in Section 122 of the Act.

Like the previous process, the new licensing framework includes an independent external assessment as required by the *Child Protection Regulation 2000*. The purpose of the independent external assessment is to assist the department to assess the capacity of licence applicants to provide care that complies with the Statement of Standards. The new assessment will continue to focus on the processes that must be followed by organisations if the Statement of Standards is to be achieved.

These processes were previously known as ‘attributes’¹ and have now been formalised through 11 service standards that specify criteria across three types of evidence.

In addition to maintaining and improving parts of the previous process, the new licensing process:

- enables all placement service types to be assessed and monitored using a consistent set of standards
- aligns the organisation’s self-assessment of the service standards conducted by the organisation, the verification of the self-assessment by the departmental officer and the independent external assessment
- aligns the department’s monitoring of licensing and funding contracts through structured quarterly reviews and regular service visits
- provides a clear process for application and approval of a licence that ensures that all licensed services have demonstrated they are meeting the service standards
- clarifies the scope of licensing.

Links between the statement of standards, minimum service standards and attributes

Table 1 below lists the parts of the Act that have been mapped to the service standards and the attributes. Reading across a line, the table indicates the service standard(s) which include evidence of meeting this part of the Act. The next column indicates the specific criteria of the standards. This is followed by the residential services attributes and the family based care services attributes that relate to this provision of the Act.

A standard, criterion, or attribute may appear in more than one place where it relates to more than one provision of the Act.

For brevity the reference number for the standard, criterion, or attribute has been used. The reference for the standards and criteria can be related to the definitions in the guide to the service standards. The definitions of the attributes are listed in table 2 below.

¹ Foundation First® review and audit methodology which is the copyright of Community Link Australia Pty Ltd.



Appendix 1: Building on attributes from previous licensing processes

Table 1: Relationship of the Act to service standards and attributes

Provision of the <i>Child Protection Act 1999</i> or <i>Child Protection Regulation 2000</i>	Service Standard	Criteria (Process documentation only)	Residential Based Care Attributes	Family Based Care Attributes
Statement of Standards <i>Child Protection Act 1999</i> , Section 122				
1(a) The child's dignity and rights will be respected at all times	Standards 2, 3, 4, 5, 6, 7, 8.	2.1.1 to 2.1.6, 2.1.9, 3.1.1, 3.1.2, 4.1.1 to 4.1.5, 5.1.1 to 5.1.4, 6.1.1 to 6.1.5, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	1 to 14, 20 to 26	1 to 14
1(b) The child's needs for physical care will be met, including adequate food, clothing and shelter	Standards 2, 4, 6, 7, 8	2.1.2 to 2.1.6, 2.1.9, 4.1.5, 6.1.1 to 6.1.5, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	1 to 19	2 to 4, 7 to 14
1(c) The child will receive emotional care that allows him or her to experience being cared about and valued and that contributes to the child's positive self-regard	Standards 2, 3, 6, 7, 8	2.1.1 to 2.1.6, 3.1.2, 6.1.1 to 6.1.5, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	1 to 14, 20 to 31, 36 to 39	2 to 4, 7 to 14
1(d) The child's needs relating to his or her culture and ethnic grouping will be met	Standards 1, 2, 3, 4, 6, 7, 8	1.1.1, 1.1.2, 2.1.2 to 2.1.6, 3.1.2, 4.1.3, 4.1.5, 6.1.1 to 6.1.4, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	1 to 8, 31 to 35	1 to 14
1(e) The child's material needs relating to his or her schooling, physical and mental stimulation, recreation and general living will be met	Standards 1, 2, 3	1.1.2, 2.1.2 to 2.1.6, 3.1.2	9 to 14, 36 to 39	2 to 4, 7 to 14
1(f) The child will receive education, training or employment opportunities relevant to the child's age and ability	Standards 1, 2, 3	1.1.2, 2.1.2 to 2.1.6, 3.1.2	9 to 14, 36 to 39	2 to 4, 7 to 14
1(g) The child will receive positive guidance when necessary to help him or her to change in appropriate behaviour	Standards 2, 6, 7, 8	2.1.2 to 2.1.6, 2.1.9, 6.1.1 to 6.1.3, 6.1.5, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	27 to 31	2 to 4, 7 to 14



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Provision of the <i>Child Protection Act 1999</i> or <i>Child Protection Regulation 2000</i>	Service Standard	Criteria (Process documentation only)	Residential Based Care Attributes	Family Based Care Attributes
1(h) The child will receive dental, medical and therapeutic services necessary to meet his or her needs	Standards 1 and 2	1.1.2, 2.1.2 to 2.1.6	9 to 36	2 to 4, 7 to 14
1(i) The child will be given the opportunity to participate in positive social and recreational activities appropriate to his or her developmental level and age	Standards 1, 2, 3	1.1.1, 1.1.2, 2.1.2 to 2.1.6, 3.1.2	32 to 39	2 to 4, 7 to 14
1(j) The child will be encouraged to maintain family and other significant personal relationships	Standards 1, 2, 3	1.1.1, 1.1.2, 2.1.2 to 2.1.6, 3.1.2	20 to 26, 32 to 39	1 to 14
1(k) If the child has a disability – the child will receive care and help appropriate to the child’s special needs	Standards 1, 2, 4, 6, 7, 8	1.1.1, 1.1.2, 2.1.2 to 2.1.6, 4.1.5, 6.1.1 to 6.1.4, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	1 to 8, 15 to 26, 36 to 39	1 to 14
2 For subsection S122(1)(g), techniques for managing the child’s behaviour must not include corporal punishment or punishment that humiliates, frightens or threatens the child in a way that is likely to cause emotional harm	Standards 2 and 6	2.1.7, 2.1.9, 6.1.1 to 6.1.3	27 to 31	n/a
4 The application of the standards to the child’s care must take into account what is reasonable having regard to: a) the length of time the child is in the care of the carer or the care services b) the child’s age and development.	Standard 2	2.1.7	n/a	n/a



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Provision of the <i>Child Protection Act 1999</i> or <i>Child Protection Regulation 2000</i>	Service Standard	Criteria (Process documentation only)	Residential Based Care Attributes	Family Based Care Attributes
Other provisions of the Act				
Child Protection Act 1999 - S126(a) The applicant is a suitable entity to provide care services	Suitability covers all of the service standards however, Standard 1, 2, 3, 4, 5, 6, 7, 8 are especially indicated	1.1.1, 1.1.2, 2.1.8, 3.1.1, 4.1.1 to 4.1.4, 5.1.1, 5.1.2, 5.1.4, 6.1.1 to 6.1.3, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5	n/a	n/a
Child Protection Act 1999 - S126(d) Methods for the selection, training and management of people engaged in providing the services are suitable	Standards 2 to 11	2.1.8, 2.1.9, 3.1.1, 4.1.1 to 4.1.4, 5.1.1 to 5.1.3, 6.1.1 to 6.1.4, 7.1.1 to 7.1.4, 8.1.1 to 8.1.5, 9.1.1 to 9.1.4, 10.1.1, 10.1.2, 11.1.1 to 11.1.5	n/a	n/a
Other provisions of the Regulation				
Child Protection Regulation 2000 P3 Licensee must have a policy about reporting matters of concern	Standard 6	6.1.1 to 6.1.3	n/a	n/a
Child Protection Regulation 2000 P4(2)(d) Licensee to keep, and allow chief executive to inspect records, details of : <ul style="list-style-type: none"> i) any written complaint received by the licensee in relation to the provision of the services to the child ii) any action taken by the licensee in relation to the complaint 	Standard 5	5.1.2, 5.1.3	n/a	n/a