



Part one

- Chapter 1 Introduction and overview**
Purpose
Background
Legislation
Scope
Entity to be licensed
The licensing process
Monitoring
Renewals
Further Information
- Chapter 2 Preparing and processing your care service licence application**
Preparing your application
Processing your application
Terms of your licence
Licence conditions
Renewals
- Chapter 3 Amending, suspending or cancelling a care service licence**
Nominee's request to amend, suspend or surrender (cancel) a child Protection care service licence
Department of Child Safety's request to amend, suspend or surrender (cancel) a child protection care service licence
- Chapter 4 Monitoring compliance with the child protection care service licence**
Quarterly review meetings
Planned service visits
Self assessments
Managing non-compliance



Part 2

- Chapter 1 Minimum service standards**
Introduction
The service standards
Expected outcomes of standards
The standards template
Evidence types
Focus on children young people and families using services
Focus on staff, carers and other volunteers
Focus on governance
- Chapter 2 Completing the self assessment workbook**
Documenting your service self-assessment
- Appendix 1 Building on attributes from previous licensing processes**
Building on previous licensing processes
Links between the statement of standards, minimum service
Standards and attributes
- Appendix 2 Evidence guide**
Introduction
Evidence
- Appendix 3 How standards apply to service types**
- Appendix 4 Cultural Competence Resource Guide**
- Appendix 5 Clarifying processes associated with licensing**